

Requests for all PVG application forms should be made via e-mail to [argyllhouse-reception@argyll-bute.gov.uk](mailto:argyllhouse-reception@argyll-bute.gov.uk) thus ensuring an audit trail from initial request to completion of application process.

Please save this form as a template as it will be required when placing requests for: PVG Scheme Membership for all Volunteers.



PVG Scheme



PVG Scheme

**The following questions must be completed by the applicant**

**All Questions below MUST be answered, Email this form to the email address above along with 3 forms of ID (e.g Passport, Driving Licence, Utility Bill, Bank Statement, Birth Cert, Council Tax)**

1. Name in full of the applicant. (If a female please state Ms, Miss, Mrs or Dr, Rev etc if applicable).

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	<input type="checkbox"/> Rev	<input type="checkbox"/> Dr	<input type="checkbox"/> Lord	<input type="checkbox"/> Lady	<input type="checkbox"/> Cllr
First Name(s)									
Surname									

2. Full postal address to include postcode.

House Name	
Street/Road	
Town	
Postcode	
Email	

3. The voluntary position to be carried out i.e. Parent Helper, School Helper, Students then more specifically Music, Art, Gardening, Transportation between venues etc., and how regularly the Volunteer's services will be required.

Voluntary position (e.g. school helper)	
Specific Duties (e.g. reading, transportation)	
Timescale	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly <input type="checkbox"/> Rarely <input type="checkbox"/> Multiple Venue
Comments (multiple venue)	

4. Is the Volunteer already a Member of the PVG Scheme? (Not to be mixed up with a Disclosure Scotland Certificate).

***This section MUST be completed, please ensure you ask volunteer, as this has an impact on the form sent and information requested.***

Is the applicant already a PVG Member?	CHILDREN <input type="radio"/> Yes <input type="radio"/> No	ADULT <input type="radio"/> Yes <input type="radio"/> No
If Yes to above, insert name of that Organisation/Council		

5. ID Provided: Please tick each category ID evidence has been provided

Photo ID: (Passport/ Driving Licence/Young Scot)	Proof of Address: Bank Statement/Council Tax/Utility Bill	Other Document: Birth Certificate/Marriage/Certificate/Utility Bill
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NAME OF ESTABLISHMENT / SCHOOL MAKING REQUEST		CONTACT'S NAME / HEAD TEACHER	
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**You can view all Privacy Notices on our website at <https://www.argyll-bute.gov.uk/privacy-notices>**